

Approved 7/11/18

MINUTES
VSWEA BOARD OF DIRECTORS MEETING
WEDNESDAY JUNE 20th, 2018
ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT:

Jimmy Wahbeh - President	Heather Huentelman	Jessica Jarrett
Juli Curtin - Secretary	Dru Smith Crain	
Clayton Hopkins - Treasurer	Amy Setsoafia	

The President, Secretary and Treasurer were all in attendance and a quorum was reached.

GUESTS:

Charlie Burkam - Executive Director	Charity Williams
Jennifer O'Connell - Director of Operations	Darren Hageman
Laura Alvarado-Coady - Student Support Services Director	Kim Baker
Pax Piper - Director of Curriculum	Anonymous
Carol Mauren Michelle Griffin Mike Burch Sophie McCurley	James Kratzer
Shana Hageman Danielle Martinez Deidre Egan Alison Easter	David Munoz
Mike Joe Shara Cohen	

OPENING VERSE / INTRODUCTIONS

Introductions were given and meeting protocol was reviewed.

Meeting was called to order at 6.38pm

MINUTES

To approve minutes from 5/16/18 Regular Meeting - 5/26/18 Special Meeting - 6/6/18 Budget Meeting - Heather, 2nd - Dru, discussion, VOTE: 7/0/0

PUBLIC COMMENT

Charity Williams shared comments regarding Mr Lovelady continuing on as their grades teacher.

Darren Hageman shared comments regarding the 3rd/4th grades shade structure.

Kim Baker shared comments regarding the 3rd/4th grades shade structure.

Two Anonymous people shared comments regarding the 3rd/4th grades shade structure.

Shana Hageman shared comments to the Board in regards to her concerns about Administration and the Board's failure to hold them accountable.

Carol Mauren shared comments regarding Mr Lovelady continuing on as their grades teacher.

Danielle Martinez shared comments regarding Mr Lovelady continuing on as their grades teacher.

Sophie McCurley shared comments of frustration as a parent in our community.

James Kratzer shared comments regarding 3rd/4th grade shade structure and Mr Lovelady continuing on.

Deidre Egan shared comments regarding support for Mr Lovelady continuing on as their grades structure.

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Alison Easter shared comments regarding the 1st grade teacher.
David Munoz shared comments regarding the 3rd/4th shade structure and Mr Lovelady support.
Mike Joe shared comments regarding support for Mr Lovelady.
Shara Cohen shared comments regarding the 3rd/4th grades shade structure.

BUDGET & FINANCE

Fiscal May 2018 financials were distributed in advance for review and also reviewed at the meeting.
Net Profit \$177,716. \$77,075 to budget.
Cash on hand \$174,274. 20 days unrestricted / 10 days restricted.
Charter enrollment 100th day average 317. 3.5 above budget.
Private program enrollment (FTE) 23.2 no change.

Approximately \$35K in unbilled attorney's fees yet to come.
2018-2019 proposed budget was distributed in advance for review.

Enrollment Projection was reviewed. Enrollment cap can be increased during the school year and be retroactive to the start of the year. Charlie has all paperwork prepped. Further discussions will occur around this topic.

Concerns brought up regarding the size of the current 5th grade class and the size of the current 4th grade class that would go into that room next year.

Avg DMS Salaries & 2018-19 Increases document was reviewed. Salary Policy Changes FT & Hourly Faculty document was reviewed. Discussion around faculty involvement in the budgeting process.

Contract timeline was reviewed. Jennifer and Jamie are working on a total compensation summary document to be given to each staff member for the upcoming year. Contracts to go out by July 1st and compensation summaries to go out by the end of July.

We reviewed how the recent state increases are being calculated.

Reviewed status of open positions and filled positions for coming year.
Discussion around additional questions to be included on the application form as well as additional info to be gathered during the background checking process.

Reviewed 3rd/4th shade structure current proposal.
Mike Burch, licensed contractor was invited to speak in regards to this topic.

MOTION - to approve the 2018-2019 proposed budget as presented - Heather, 2nd - Clayton - discussion occurred, VOTE: 7/0/0

SITE - CONTRACTING

Shade structure 3rd/4th grades - reviewed current suggested plan and cost estimates. Total estimate is currently projected at \$30K.
Structural engineer to finish the design by next week, then we can get bids.

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Goal is to have bids to review at July 11th Board meeting.

DIRECTORS' REPORT

Report was distributed in advance for review and discussion occurred at meeting.

Topics covered - DMS Budget & Finances / Operations / Curriculum & Staffing / Testing Results.

Schedule changes - 1st grade will not be affected.

Admin staff is being looked at to possibly reconfigure and have responsibilities reallocated to become more streamlined and efficient.

Service Mark – the agreements between AWSNA and the Alliance have been finalized and is scheduled to be signed on 6/25. We should have a decision on the DMS application before the start of school.

BOARD POLICIES

Revised SPED Policies and Procedures- thanks and acknowledgment was given to this department for all that they do for our school.

Review of the proposed document.

MOTION - to approve the revised SPED Policies and Procedures as presented - Dru, 2nd - Heather, no discussion, VOTE: 7/0/0

*Personnel Policies and Code of Conduct items to be discussed at the July 11th Board meeting.
Request to receive notes from attorney by June 27th.*

PERSONNEL MATTERS

Contract Endorsements - Harper Rose Harris to be 6th grade teacher.

David Michael Hanson - to be HS English teacher for 9,10,11 grades.

Discussion around the support that will be given to the new teachers joining us.

MOTION to endorse the 2 contracts as presented by Admin - Heather, 2nd - Dru, no discussion, VOTE 7/0/0.

Review of other positions that have been filled.

Executive Director Succession discussion.

This coming year will be Charlie's last year with DMS as Executive Director. Suggested to have a board working group to delve into the process of a succession plan. Heather, Clayton & Dru have volunteered to be a part of the working group. The stakeholders within the school will also be included in this process.

Update to the succession plan will come to the August Board meeting.

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UPDATES

- *Complaint process update will come to the July Board meeting.*
- Administration intends to offer contract to Mr. Singh for 2nd grade class
- Community Survey - to date 111 responses received. Highlights and suggestions from the community that can be implemented for year 2018-2019 year will be brought to board at the July Board meeting.

ANNOUNCEMENTS

July 11th next Board meeting. Jessica to call in.

MOTION - To adjourn meeting - Clayton, 2nd - Heather, no discussion, VOTE: 7/0/0

CLOSING VERSE

Meeting was adjourned at 9.18pm

Prepared by Juli Curtin 6/20/18

Edited by Juli Curtin 6/22/18