

Unapproved

MINUTES
VSWEA BOARD OF DIRECTORS MEETING
JUNE 19TH, 2019
ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT:

Heather Huentelman - President
Clayton Hopkins - Treasurer
Juli Curtin - Secretary
John Elling

John Tanner
Sandra Sabbatini Lovelady
Jessica Jarrett

MEMBER ABSENT

Gregory Schneider

The President, Treasurer and Secretary were present and a quorum was reached.

GUESTS

Christie Kriegsfeld - Acting Executive Director
Harper Rose Harris Steven Pawlo Jean Falconburg Lisa Maynard Helen Moriarty
Carol Moriarty Kim Baker Bobi Harshfield Krista Niskanen Michelle Kratzer April Sauer
Nathalie Saint-Hilaire Barb Cunningham Michael Martin Laura Alvarado Coady

OPENING VERSE

The meeting was called to order at 6:31pm

INTRODUCTIONS

Board members introduced themselves and meeting procedures were reviewed.

MINUTES

MOTION - to approve minutes from 5/15/19 Regular meeting - John Elling - 2nd - Jessica, no discussion, VOTE: 7/0/0

YEA: H. Huentelman, C. Hopkins, J. Curtin, J. Jarrett, J. Tanner, J. Elling, S. Sabbatini-Lovelady

MOTION - to approve minutes from 6/5/19 Budget meeting - Jessica, 2nd - Heather, no discussion, VOTE: 5/0/2

YEA: H. Huentelman, C. Hopkins, J. Jarrett, J. Elling, S. Sabbatini-Lovelady

ABSTAIN: J. Curtin, J. Tanner

PUBLIC COMMENT

None at this time.

BUDGET AND FINANCE

Discussion and possible action on the 2019-2020 budget.

Latest version of the budget was distributed at the meeting for review and discussed at meeting.

Debt appreciation is now showing just Debt interest.

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Classroom Site Projects - instruction support services, 301 monies to provide base salaries and bonus.

Overall decrease in Total Expenses of -5.7% to the budget

Instructional Assistants salary was previously shown in the SPED budget, that line item is now showing in Instruction.

The FY 2019-2020 proposed budget, once approved by the Board, will be posted on our website 10 days prior to the July 10th meeting. The adoption of the FY 2019-2020 budget occurs at the July 10th board meeting.

Heather asked for feedback from each board member as to their comfort level with the budget info that has presented. Majority of members are not comfortable voting on the budget this evening until the supporting documents that were provided during the meeting were reviewed.

****Special Board meeting set for Weds June 26th 6:30pm****

Additional detail will be sent to the Board.

Get all questions to Clayton asap once receiving the budget in prep for next Weds Special meeting.

July 11th is our next scheduled Board meeting. Budget must be finalized for the State no later than July 15th.

Financials, finance management and approval of invoices - no invoices to approve.

Refinancing - received a refi proposal from MidFirst bank. 5.22% interest, less than currently paying. 10 years fixed, 20 years amortization.

National Bank of AZ stated they were not interested.

Compass wants to look at our financials at the end of June. Loan would be for 15 years only on receivables. They would look at numbers in July.

RSF is willing to look at what's been offered and will consider an offer.

MOTION - to accept the Mid First offer if it is better or equal to the prior offer received - Jessica, 2nd - John Elling - no discussion, VOTE: 7/0/0

YEA: H. Huentelman, C. Hopkins, J. Curtin, J. Jarrett, J. Tanner, J. Elling, S. Sabbatini-Lovelady

Fundraising efforts, status and planning - Gregory not here.

BigSis - is not an approved vendor with the State. Quotes are being explored to become an approved vendor. The goal is to continue to explore the best option to improve our systems. At the present time, we will stay status quo until a better system is found.

REPORTS

Acting Executive Director report - submitted in advance for review. Reviewed in detail at the meeting.

Organizational Structure update - TPC summary was reviewed.

Six Realm Chairs - EC-Heather Whitmore;

Grades - Jean Falconburg, John Tanner, Lisa Maynard;

Student support services - Carol Moriarty and Millie Harkins (who will also serve the HS realm)

These 6 individuals will also serve as part of the Leadership Development Council - LDC, led by the Executive Director.

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Farm house to be mold tested June/July.

Question around review of our curriculum alignment to State standards? The Faculty Realm Chairs will hold that responsibility. Further discussion occurred around this topic. Teacher evaluations will be handled by the Faculty Realm Chairs.

Request to receive an updated enrollment report from Deana prior to June 26th Special Board meeting.

A preliminary class list available for the teachers would be helpful for home visits, prep and planning for the new school year. Christie to follow up.

Organizational chart will be distributed at the July meeting.

Discussion regarding how does our Waldorf curriculum align with the State standards? Looking into the need for this document to be created.

The Board endorses the proposed organizational structure and scheduling as detailed in the June 14th 2019 report from Christie Kriegsfeld, Acting Executive Director.

Garden working group - John Tanner and Sandra Sabbatini Lovelady have previously volunteered to be a part of the working group, other members who had volunteered have recently left the Board. John Tanner will be stepping aside due to his new responsibilities. Heather Huentelman has volunteered to join the working group.

Report of withdrawal and new enrollment numbers by grade to be provided each month. This used to be provided by the prior financial manager, will now be provided by the enrollment director.

Administrative Reports - Business Operations, High School, Curriculum, Enrollment ****

Parent Council Report - none

Transition Planning - report discussed previously.

Service Mark update - Clayton to follow up and provide at July Board meeting.

BOARD PLANNING, POLICIES AND DISCUSSIONS

Board meeting calendar - Heather will work on the calendar

Goals for 2019-2020 school year -

Send to Heather Goals and Objectives for the Acting Executive Director. Faculty Realm Chairs will submit goal feedback as well, due July 5th.

Review Board procedures - Jessica, John Elling and Juli will be a part of this working group.

ANNOUNCEMENTS

Special Board meeting - June 26th @ 6:30pm

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Regular Board meeting - July 19th @ 6:30pm

MOTION - to adjourn meeting - Clayton, 2nd Juli, no discussion, VOTE: 7/0/0

YEA: H. Huentelman, C. Hopkins, J. Curtin, J. Jarrett, J. Tanner, J. Elling, S. Sabbatini-Lovelady

CLOSING VERSE

Meeting was adjourned at 9:30pm

Prepared by Juli Curtin 6/19/19

Edited by Juli Curtin 6/24/19

Edited by Juli Curtin 6/27/19